

Transferred Reviews

Identifying Transferred Manuscripts

- Manuscripts transferred from *JID* will arrive with any completed reviews.
- Identify a transferred manuscript by the blue “Transferred in” text beside the manuscript number and the green bar on the left side of the manuscript record (red arrows).

The screenshot displays the manuscript review interface. On the left, the 'Progress' section shows '# reviews required to make decision' set to 2 (highlighted with a blue box) and a 'Save' button (also highlighted with a blue box). Below this is the 'Create Reviewer Account' form. The 'Version History' table is shown with a green bar on the left side of the manuscript record (highlighted with a red arrow). The 'Information' box above the table shows 'INNOV-2020-0006 - Transferred in' (highlighted with a red arrow).

Version History				
	Manuscript ID	Manuscript Title	Date Submitted	Decision Letter & Response
you are viewing ▶	JIDI-2020-0004	Test JID paper	11-Aug-2020	
	JID-2020-0656	Test JID paper View Transferred Review Details	11-Aug-2020	Transferred in from Journal of Investigative Dermatology on 11-Aug-2020.

Finding Transferred Reviews

- Transferred reviews will appear in the **Version History** box on the **Invite Reviewers** screen (red box below).
- Click on **View Transferred Review Details** to access the reviews (red box below).

Making a Recommendation without Additional Reviews

- To make a recommendation based on the transferred reviews without inviting additional reviewers, change the number of required reviewers from **2** to **0** and click **Save** (blue boxes).
- The system will then prompt you to complete the editor recommendation form.

Please contact the Editorial Office (innovationoffice2@sidnet.org) for assistance.